

HEADLEY COMPUTER CLUB

Minutes of Annual General Meeting held on Thursday 12th May 2011

PRESENT

George Nixon (Chairman)
Sarah Connolly
Jan Curtis
Jim Parker
Margaret Camp

Also in attendance were 23 members and friends.

1. APOLOGIES

David Preedy, Adrienne Lloyd Williams, Janet Ellis, Mike Wright Jo Stein and Geoff Clowser.

2. MINUTES

The Minutes of the Annual General Meeting held on 22nd April 2010 were approved. Proposed by Eddie Doick and seconded by Peter Denyer.

3. MATTERS ARISING

(a) David has downloaded digital photograph software on to each computer. Membership cards produced by David were distributed to members present.

(b) Peter Denyer stressed the need for another wireless router. The existing one is inadequate for the running of the 7 computers. David is pursuing a replacement.

Action DP

4. REPORT ON THE OPERATION OF THE CLUB OVER THE LAST 12 MONTHS AND PROPOSALS FOR THE FUTURE

(a) The Club has been in existence now for 3 years and become very successful. Attendance at each class is very good but does fluctuate sometimes due to holidays.

(b) Topics covered during the past year include:-

Downloading digital images from camera and basic image editing which proved very popular with Wednesday beginners and beginners PLUS classes.

The Wednesday beginners PLUS classes experienced building websites. This resulted in the creation of the Club's own website and also one for Headley and Box Hill churches. Linda Harknett expressed her thanks to the Club.

Members of both Wednesday classes have gained experience in "Excel" and "Word".

(c) Thursday beginners classes are run slightly different and are more structured. The tuition provided by the WEA is a 5 week course to ensure absolute beginners needs are covered. Sarah is to arrange further classes with the WEA. Action SC

(d) Additional help with tutoring by the WEA has been suggested. George has contacted Pfizer to see if any help may be obtained. His feedback from the company is positive and he is awaiting a result from his enquiry. David will contact Nescot to see if any help may be obtained. Action DP

It was also suggested that we need further help in the taking of classes and volunteers for the setting up of equipment.

(e) David will be unable to attend all beginners PLUS classes on Wednesday evenings. Replacement help is being pursued. He has also investigated a change from Vista operating system to Windows 7. However, due to the cost of £85 per

laptop it was considered that the cost could not be justified. Cheaper options may be pursued in the future.

5. TREASURER'S REPORT & PRESENTATION OF ACCOUNTS

Jim Parker presented the accounts to the meeting which were proposed by Jim, seconded by Tessa Bridges and approved by the meeting.

Our change to TalkTalk has proved significantly cheaper than BT. He also reported that the Club's funds are looking quite healthy.

6. FEE PROPOSALS FOR THE COMING YEAR

It was agreed membership fees will remain the same. An increase at present was not necessary as all Club expenditure is covered.

7. 2011 OUTING TO THE OLYMPIC PARK AND GREENWICH

(a) Sarah has again organised this year's outing for the 24th August. The £35 charge per head covers all excursion expenses including a blue badge guide to all Olympic venues, lunch and possibly afternoon tea. She will be arranging an itinerary for the day including coach times. Action SC

(b) Prior to our visit to the Olympic Park Pam Freeman's son Kelvin, who is Head of Energy to all Olympic Park venues, will give a talk and insight into the Olympic Games including a presentation of pictures. The talk is expected to last for approx. 90 minutes. George will contact him to make arrangements. Action GN

8. APPOINTMENT OF COMMITTEE MEMBERS FOR THE COMING YEAR

The current committee members are willing to stand for another year. George invited members to consider joining the present committee and help in the running of the Club.

9. ANY OTHER BUSINESS

(a) David Preedy was thanked for his amazing efforts and hard work in preparing and running classes. Sarah Connolly was thanked for all her hard work in arranging the outings. Thanks were given to Pam and Pauline for arranging the Christmas party.

(b) The flip charts that George provided proved successful with suggestions for future class topics. The beginners PLUS class requested:-
More "Word" applications, reprise of "Excel", downloading and transferring info onto disc, Facebook and other social network sites and Skype.
The Wednesday beginners class suggested:-
Inserting images into text, setting tabs in "Word", scanning, Facebook, Twitter and other social networks and Skype.

(c) Jan requested that all members submit their e-mail addresses on renewal of their annual membership fee.

The meeting closed at 8.15 p.m.

And was followed by wine and splendid food provided by Lynne of the village store.

Signed..... (Chairman)

Dated.....